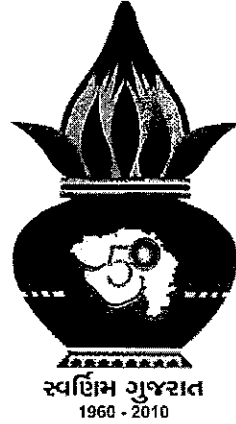


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Knowledge Consortium of Gujarat (KCG)
Department of Education
Gujarat – Academic and Administrative Audit (G-AAA)



**Academic and Administrative Audit (AAA)
For Colleges in Gujarat
PEER TEAM REPORT (PTR)**



Knowledge Consortium of Gujarat (KCG)

DESCRIPTIVE REPORT

Peer Team Report On Institutional Accreditation Of

Gujarat Commerce College,

Place: Ahmedabad

State: Gujarat

Peer Team Visit Dates: 18/10/13

	Criterion Wise Analysis	Observation on Key Aspects
1	Academic Management	• Professional programmes for non-teaching staff are held regularly. • Inspite of Govt. College, it has approached to U.G.C. for various grants. • Perspective and strategic plans are prepared & followed. • Various cell like Anti-ragging, and women's development / Anti-Sexual Harassment cell working properly. • Effective Alumni Association.
2	Academic Practices	• Full-fledged staff is there in college, majority were in the age group of below 45 years. • Less number of faculties are participated in capacity building work-shops. • Students performance in graduation is on an average base. • Use of ICT in teaching-learning and evaluation is very less.

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		• Scope, Dell, are usefull and managed well by college.
3	Infrastructure And Other Facilities	• Exemplary campus area owned by management. • Class-rooms are exemplary in very good environment. • Individual staff room with IT facility for permanent-staff. • DELL and TALLY Laboratories are good-enough. • Overall the water, power, parking wash room, canteen etc-facilities are satisfactory.
4	Initiatives And Supplementation	• SANDHAN, SAPTASHRA, ICT and UDISHA are managed well. • Less use of e-content. • Participation of students in VANKHE GUJARAT and GUJARAT QUIZ is satisfactory. • DELL and SCOPE is very much effective. • Very good functional Alumni Association

OVERALL ANALYSIS

1	Institutional Strengths	• Full-Flagged teaching-non-teaching staff. • Situated in the heart of the city. Location is very good. • Good student strength. • Government funded institution. • Very good infrastructural facilities are available.
2	Institutional Weaknesses	• Non existence of Automated library. • Sharing the building among other colleges - eg. noon-evening shifts. • Use of power-point / BISAS is very less. • Participation in Seminars, workshops and conferences by faculties is on average base. • Research-programmes/projects are not much initiated.
3	Institutional Challenges	• To meet requirements as per CBCS of the University. • To take up the challenges to well develop the students-particularly coming from weaker-sections. • To cope-up the huge-number (3166) of students requirements.

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4	Institutional Opportunities	• Location advantages can be availed • Being state Govt. funded college, good opportunities for development further. • majority of teaching staff is in the age group of 25 to 45. • •
5	Recommendations (Maximum 10)	• College should have automated library. • The post of permanent principal must be filled up. • Instead of contractual basis teaching staff, permanent staff must be recruited. • The faculty of the college, particularly seniors must be given representation in course design. • The college must organized workshops/ seminars / conferences atleast once in a year • The faculties must undertake the major-minor research project funded by UGC. • Online Assignments submission be started • The students & parents should be informed with regards to results through I.C.T. •

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ROLES AND RESPONSIBILITIES		
1	STATE GOVERNMENT	• Being state-Govt. college, the role of state Govt is crucial. • To appoint full-time permanent Principal. • • •
2	UNIVERSITY	• The senior faculties are not having their voice in course Design. Hence, they must be given representation at various Boards of studies. • • •

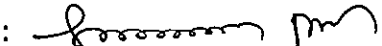
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3 i	COLLEGE Management	• To motivate the teaching faculties to undertake research-projects, funded by UGC and state-Government. • To provide funds to organize the work-shops/seminars to the college. • The class-Room must be well-equipped with multi-media facilities
ii	Academia	• The faculties must actively participate in workshops/seminars. • The use of e-content and power point presentation be increased. • must go for undertaking minor-m. Research Projects funded by U.G.C. • must arrange more extra-curricular
iv	Students	• To attend the classes regularly. • To take active participation in NSS/NCC activities. • must visit regularly the library. • must plan for carrier-building.

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Other Stake holders	• The parents must keep in constant touch with the principal and faculty members. • To attend the parent-meet arranged by the college.
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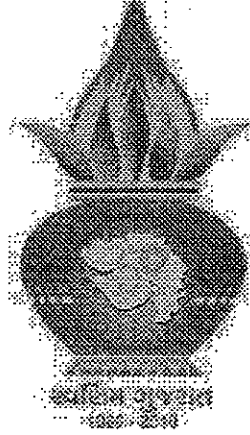
Name & Signature of the members of the Peer Team with date:

Chairperson :  Dr. S.J. Parmar 18/10/13

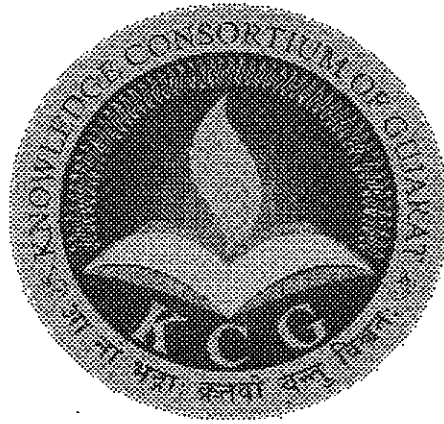
Member Co-ordinator :  Dr. K.K. GANATRA 18/10/13

Member :  Dr. Harish Chandana
18/10/13

Signature of the Head of the Institution
with date & Seal



Academic and Administrative Audit (AAA)
For Colleges in Gujarat
SCORE AND RANK SHEET (SS)



Knowledge Consortium of Gujarat (KCG)

SCORE SHEET

Peer Team Report On Institutional Accreditation Of

Gujarat Commerce College,

Place: Ahmedabad Peer Team Visit Dates: 18/10/2013

This Score sheet is confidential and not to be shared with the Institution.

A. SCORE SHEET		
Criteria	Weightage	Score
1. Academic Management	150	87
2. Academic Practices	450	343.75
3. Infrastructure and other facilities	250	137
4. Initiatives and Supplementation	150	116.5
Total	1000	683.25
B. KEY ASPECTS		
Criteria and Key Aspects	Weightage	Score
Criterion 1: Academic Management	150	
Staff Strength	20	
Capacity Building for staff	10	21
Grant Utilization	10	12
Institutional Planning	10	08
Automation of Administrative System	30	10
Automation of Library	20	06
Cells, associations & add on services	50	30
Criterion 1 - Aggregate Score		87
Criterion 2 : Academic Practices	450	
Human Resource	45	40
Teaching Learning Evaluation Processes	225	170
Research Output	90	59
Community Outreach/Extension	45	43.75

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Department of Education
Gujarat – Academic and Administrative Audit (G-AAA)

Student Support	45	30
Criterion 2 - Aggregate Score		342.75
Criterion 3: Infrastructure and other facilities	250	
Campus (3.1+3.2)	14	14
Office Space	7	07
Library	15	05
Laboratories	7	05
Security	5	03
Potable Water facility	7	03
Power Backup facility	5	03
Washroom facility (3.9 a+b+c)	15	09
Parking	8	04
Class rooms	15	10
Staff room	15	12
Seminar Room	15	10
Common room (3.14 - a + b)	14	06
Medical Centre facility	10	05
Sports Facility (3.16 + 3.17)	20	12
Gymnasium	5	00
Hostel (3.19 - a + b)	20	00
Transportation for students	5	00
Support services (Bank/PO/Xerox)	3	00
Canteen	5	03
Approach Road	5	05
Garden	7	03
Auditorium/ Assembly hall	5	00
Internet facility	8	08
Overall Maintenance	15	10
Criterion 3 - Aggregate Score		137
Criterion 4 : Initiatives and Supplementation	150	
SANDHAN -BISAG	12.5	9.25
SAPTDHARA	17.5	15
Information And Communication Technology (NME-ICT)	12.5	10
Placement Activity / UDISHA	22.5	18
Choice Based Credit System (CBCS)	7.5	7.50
Vanche Gujarat	10	10.00
Gujarat Quiz (GQ)	10	8.75

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DELL / SCOPE	12.5	08
Academic links, Collaboration, Alumni Association & Progressive Practices	15	10
Other Initiatives	30	20
Criterion 4 - Aggregate Score		116.5
Total	1000	3683.25

DECLARATION OF GRADE

This is to certify that _____
College is awarded Rank _____ based on the Academic and Administrative Audit performed by members of the Peer Team under the AAA initiative of the Knowledge Consortium of Gujarat (KCG), Department of Education, Government of Gujarat.

Name & Signature of the members of the Peer Team with date:

1. Chairperson : _____

2. Member Co-ordinator : _____

3. Member : _____